



QATAR  
AIRWAYS

QATAR AIRWAYS AUSTRALIAN  
MOTORCYCLE GRAND PRIX 2024

# OFFICIALS

## EVENT INFORMATION






PHILLIP ISLAND | 18-20 OCT '24



THE  
ROAR  
OF THE  
ISLAND

## Race Officials Event Information Booklet

The Key Stakeholders in the organisation of the event:

	<p>AGPC – Australian Grand Prix Corporation (AGPC) is appointed by Dorna as the Promoter of the Australian Motorcycle Grand Prix, established by the Australian Grands Prix Act 1994 (Vic).</p>
	<p>PIO – PI Operations (PIO) is the team involved with the day to day running of the Phillip Island Grand Prix Circuit. PIO is a division of Linfox who owns the Phillip Island Circuit.</p>
	<p>MA – Motorcycling Australia (MA) is the Australian National Federation (FMN) of the FIM and is the controlling body of all internationally authorised motorcycle motor sport in Australia. MA is responsible to the FIM to ensure that the event is conducted in accordance with the regulation which govern the Championship. MA has a set of rules and disciplines which apply to the conduct of motorcycling races.</p>
	<p>Dorna – Dorna Sports S. L. is an international sports management, marketing and media company founded in 1988. Dorna has been the exclusive commercial and television rights holder for the FIM Road Racing World Championship Grand Prix (MotoGP™) since 1992. With 67 years of history, MotoGP™ is the pinnacle of motorcycle racing and is Dorna's main focus.</p>
	<p>FIM – Fédération Internationale de Motocyclisme (FIM) founded on December 21, 1904, is the world governing body for motorcycle sport, and is an independent association formed by 103 National Federations throughout the world. Born in Paris France was also based in Mies Switzerland in its own dedicated building.</p> <p>Among its 49 FIM World Championships, the main categories are MotoGP, Superbike, Endurance, Motorcross, Supercross, Trial and Speedway. Since 2006 Vito Ippolito is the first non-European president of the FIM.</p>



The following information is for Race Officials only who have volunteered to fulfill a role at the event. This information is updated regularly, so please ensure you have checked this for the most updated information.

This is designed as a central resource to assist new race officials who are coming to the MotoGP™ Qatar Airways Australian Motorcycle Grand Prix 2024 for the first time and for returning officials by providing new information for them to be aware of.

If there are new initiatives or updated information for any Race Official to be aware of, it will be added to this page.

## **2024 Event Date**

The 2024 event will run from the Friday 18<sup>th</sup> to Sunday 20<sup>th</sup> of October. Volunteer Officials are expected to be available for all three days of the event.

Stay tuned for the 2025 Australian Motorcycle Grand Prix date, which is usually confirmed closer to the end of this year.

## **Application Open and Close Dates for the 2024 Event**

Applications for the 2024 event will open in July and close on Monday 5<sup>th</sup> August. Applications received after the close date are reviewed and can be accepted if required.

## **Race Official Application Process**

After a successful roll out in 2024, we are pleased to announce that the race official application registration process will be done through Rosterfy.

If you have any issues with the online application process, please contact the Phillip Island circuit on 03 5952 2710 or email [officials@phillipislandcircuit.com.au](mailto:officials@phillipislandcircuit.com.au)

## Volunteer Working with Children Check Information

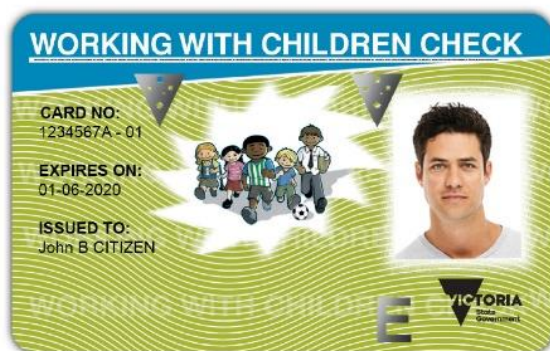
In order for you to volunteer at the MotoGP™ Qatar Airways Australian Motorcycle Grand Prix 2024 (Event) and in line with Victorian state legislation, you will be required to hold a current Victorian Working With Children Check (WWCC). As a volunteer, there is no cost associated with obtaining a WWCC.

The requirements around obtaining a WWCC where a person engages in child-related work is established by the *Worker Screening Act 2020* (Vic) (which came into force on 1 February 2021 and repealed the Working with Children Act 2005).

If you do not hold a valid Victorian WWCC, please visit the WWCC website at [workingwithchildren.vic.gov.au](http://workingwithchildren.vic.gov.au) to find out further information on how to obtain a WWCC.

Once you have received your WWCC card, or for those that already hold a valid Victorian WWCC card, please provide the following details in your application for the Event

If you have previously provided us with your WWCC information, you will not be required to provide it again for the Event. However, if your circumstances have changed since providing the WWCC information, please immediately inform us of these details.



Sample Check card



## MA Officials Licence

We encourage all volunteer motor sport officials at MA events to hold an MA licence.

*Do you have a Motorcycling Australia Level 1 Operational Official accreditation? (MA Marshals Licence).*

As has been the case at previous international events, the AGPC, PIO and MA are encouraging all officials who do not have an MA Officials accreditation to become a licenced official. If you already have a current MA Officials licence then "well done!" and thank you, we appreciate your commitment to motorcycle sport.

*BUT, if we want to be able to continue being involved in this wonderful sport and you do not have an MA Officials licence, then it really is important to all of us to get you licenced. Volunteer Officials are a vital part of Motor Sport and AGPC, MA and PIO appreciate your commitment.*

It is now a requirement to hold an MA Licence at this International event, we will require all officials to apply for a licence, if they currently do not have one.

The process for you to obtain an MA Officials licence is simple. All you must do is go to the MA Ridernet website (see link below) and apply for an Operational Official Level 1 official licence which requires no more than registering your details and completing a training course which consists of some background information on how motorcycle sport works and answering a few questions about motorcycle race meetings.

**But, before you click on the link to becoming a licenced MA official, please read this.**

*The process for you to obtain an MA Officials licence is simple. All you must do is go to the MA Ridernet website (see link below) and apply for an Operational Official Level 1 licence which requires no more than registering your details and completing a training course which consists of some background information on how motorcycle sport works and answering a few questions about motorcycle race meetings.*

*If you are not familiar with the Ridernet website, the following are step by step instructions to reach the training course and become a licenced MA official.*

The link to Ridernet and the Officials training course is: [www.ridernet.com.au](http://www.ridernet.com.au)

*The link will take you to the Ridernet website where you are required to register before being able to enter the Operational Official Level 1 training course. When you use the link, it will open the Ridernet Login page.*

*If you are already a member, enter your member number and password, click the box for "I am not a robot" and click "Submit now" then follow the next instructions from item 3.*



*If you are not a member, click on the little grey box, that is next to "Not a member yet? Sign-up".*

1. *On the next page, click on the green panel with "Individual".*
2. *Next page, make up your password and fill out your details and click submit.*
3. *Next page should show you as registration complete. Top right, click on Member login.*
4. *Next page, top right, click on your name and "My Profile".*
5. *Next page, click on the little arrow on the last green and blue box labelled "COACH & OFFICIAL".*
6. *Next page, under My Accreditations, click on the green box labelled "Apply +".*
7. *Next page, click on the little arrow on the green/blue box labelled "OFFICIAL SIGNUP".*
8. *Next page, about halfway down, grey panel with "Complete Operational Official online course", over to the right, click "Access Here". (Warning: don't click the little white box in the middle until you have completed the course).*
9. *Next page, click on "ALL COURSES", middle top.*
10. *Next page, scroll down to bottom right graphic labelled – "Level 1 Operational Official Course" and click "Free".*
11. *Next page should have a picture of our starter waving a chequered flag labelled – "Level 1 Operational Official Course", click on the big red button, and scroll down to start the course.*

*Please note that if you are new to the event or to our sport, then you may wish to do some homework by reading through the Race Marshals handbook before you tackle the questions in the course. The manual can be found on the MA website here:*

<https://drive.google.com/file/d/1FIRr7zowbawMAohbGFoZi90tLL6uxR6Q/view>

*The Motorcycling Australia, Manual of Motorcycle Sport, is also a handy resource and can be found on the MA website here: <https://drive.google.com/file/d/1ZSrLHitMT9dso7w1f1n1Gnf-S4uNrPxm/view>*

*If you are still unsure how to answer a question or need some assistance with your licence application, please contact Tim Beech MA Training and Officials Coordinator (03 9684 0528) during business hours.*

*Good luck and here's the link to becoming a licenced MA official: [www.ridernet.com.au](http://www.ridernet.com.au)*



## Camping

*We encourage all volunteer officials at the event to apply for an MA officials' licence before you arrive at the event but if all else fails, we will have MA representatives at the Marshal Muster Shed to help you on site during the sign on process.*

The Australian Grand Prix Corporation (AGPC) is pleased to offer to each successfully registered official and two of your guests the opportunity to camp at the Phillip Island Grand Prix Circuit from Wednesday 16th October at 12 noon and will remain open until 12 noon on Monday 21st October.

You will need to collect your camping wristbands for you and your guests from the Accreditation Office located at Gate 2 prior to accessing the campgrounds. Campsites will be allocated on a first-come first-serve basis.

The 'Marshals Village' will again be the dedicated Race Officials Campground. Accommodating our officials and your guests is a priority for our event. In relation to camping arrangements for 2024, we have focused on your feedback to ensure the security of the area, the availability of amenities and facilities as well as your safety and comfort.

The Marshals Village, which will now be located in an exclusive area only for Officials and their guests will have a dedicated security presence at all times, use of amenities for race officials/guests including toilets and showers to better cater to your working conditions. The area will also include a hydration station, washing up bays, picnic tables/seating, and a powered communal shelter for socialising and increased weather protection.

The Marshals Village will also cater for vehicles and motorcycles, with race officials and your guests able to camp next to their vehicle/motorcycle (Van or Caravan). We appreciate the importance of getting officials around the venue, including to and from the campground and Muster each morning and evening. Therefore, an extended shuttle service will be available with an increase in frequency to ensure we get you where you need to be on time.

We are confident that these arrangements will provide a positive experience for all race officials and your guests. We trust that you will continue to provide us with your suggestions and feedback.



For information on additional campground tickets, a powered campsite or additional entry tickets to the event please check the Campground tab or the Tickets tab at [Tickets | Australian Motorcycle Grand Prix \(motogp.com.au\)](https://motogp.com.au)

Each race official who selects the option for camping on their application, will be provided with a vehicle parking pass for the Marshals Village. This pass will be automatically provided in your accreditation pack.

Each official who indicates that they will be bringing along a guest/s will be provided an additional vehicle parking pass for the Marshals Village. There is only one additional pass for up to two guests.

We are pleased to announce that race officials can purchase pre-pitched tents at a discounted rate for the event. Information can be found at <https://am.ticketmaster.com/motogpau/marshalprepitched>. Please be aware that there are limited spots available.

## Parking

Race officials are allocated limited parking space near the Gate 7 pedestrian entrance which can be applied for in the race officials' online application form. We strongly encourage officials to carpool to the event where possible to make the most of the available space. If you wish to apply for a parking permit in this area, please apply on the Phillip Island Circuit Race Officials Registration website with your application. This request for a parking pass should not be confused with race official's campground parking. If you are not camping and require a car park, please apply for one through this process.

Only a limited number of Senior Officials are permitted to park on the infield, and this is decided on the role and requirement to use the vehicle to conduct nominated duties. Car park passes for infield is coordinated and managed by the Secretary of the Meeting.

Race officials who have requested and have been allocated a car or bike parking space will find their car or bike parking pass with their accreditation pack. If you have not requested a car or bike parking pass for the event, you will be required to make your own transport arrangements to get to and from the circuit each day as car and bike parking applications close before the event. Please note that only previously authorised car or bike parking passes will be provided at the Accreditation Office. Registrations after the 2<sup>nd</sup> of September will not be eligible for a car or bike parking space unless approved by AGPC.





The area for race officials to park is located adjacent to the circuit gate at the Gate 7 pedestrian entrance and will be open from 6am each day. Please note that race officials must affix the parking pass to their vehicle windscreen prior to entering the car park. Access is via Gate 2 which is just off the main gate.

Race officials on motorcycles will need to enter via Gate 1 and will park in the Motorcycle Parking space, which will be clearly sign-posted and opens at 6am. Riders will need to present the daily parking ticket they have been allocated in their accreditation pack to gain entry. There is strictly no other parking for motorcycles on the infield or in the outfield Officials car park including the accessible car park.

Two officials shuttle buses will run from the campground and the car park through the vehicle tunnel to the Muster Shed each morning, with departure times to be advised closer to event. You can wait at the car park gate for the shuttle bus, or you may walk infield via Gate 7 Pedestrian, the overpass to the Muster Shed. **Pedestrians are strictly prohibited from walking through the Gate 7 vehicle gate and the tunnel to the infield.** The same shuttles will be on duty each night to return you to the parking or camping.

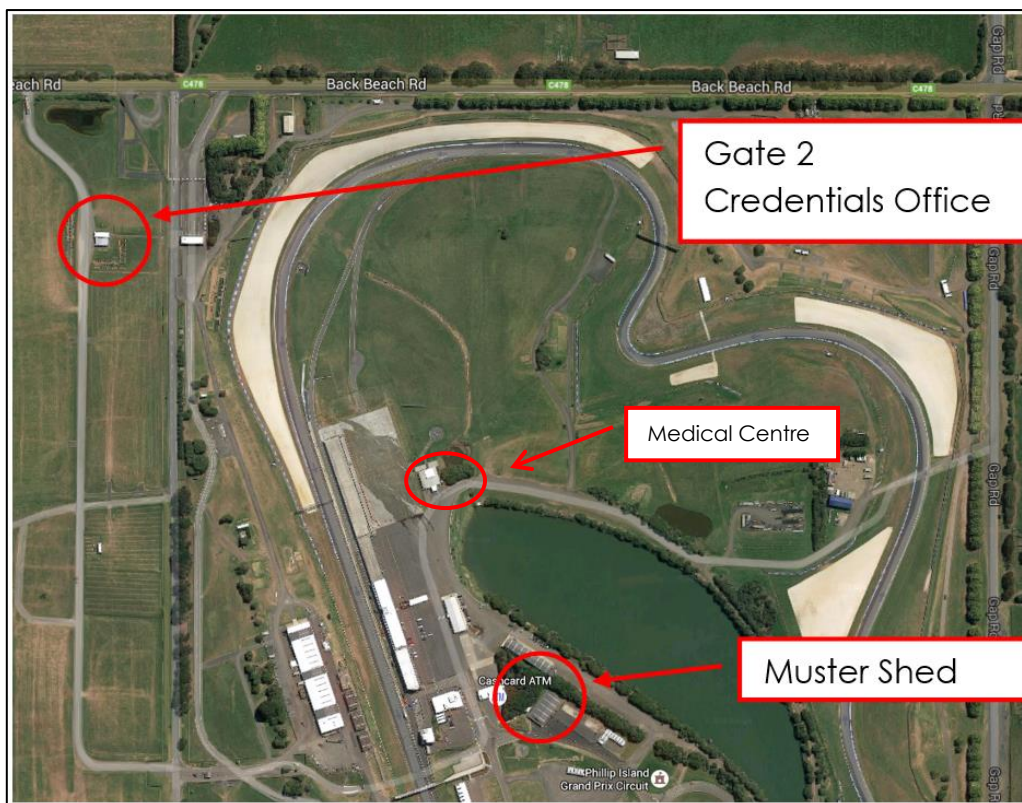
## Muster Shed

\*Times/ Gate entrances subject to change

If possible, and due to the early schedule start on Friday morning, we would like to remind race officials, to arrive at the circuit early on Thursday afternoon to allow you to finalise and collect your event equipment. Only cases of illness or genuine emergencies will be accepted as excuses for missing the Friday session, and you must ensure you advise the circuit as soon as possible, on (03) 5952 2710, if you will be absent.

The Muster Shed (see map below) is where all officials gather each morning to sign on, collect their lunch, drinks and other necessary items, and attend morning briefings. If you expect to eat or drink more than the average person, please bring extra.

It is compulsory for all race officials to sign on at the Muster Shed each morning and attend the briefings. Sign on begins at 6:15am, with morning briefings starting at 6:45am. Following the main briefing, there may be specific team briefings before heading off to your assigned location for the day.



The Muster Shed location can be seen in the map provided. To access the Muster Shed, you will need to enter the circuit at the Gate 7 Pedestrian gate. You will see signs directing you to the Race Officials Muster Shed.

Medical Officials should report to the Track Medical Centre each morning.

It is strictly prohibited for volunteer race officials to collect accreditation and not report to sign on. If a race official is found to be doing this, action will be taken.



## Island Shuttle Bus – Getting To The Track

The South Coast Bus Lines shuttle service will operate to and from the circuit and around Phillip Island & San Remo. Up until 7:00pm the circuit shuttle stop will be located at Gate 1. From 7:00pm the shuttle service from the circuit will pick-up/drop-off from the Visitors Centre Car Park to cater for campground patrons.

The Island Shuttle Service will operate from approximately 7:30am to 12:00am on Friday, Saturday and Sunday at approximately 15-minute intervals. Patrons can either purchase a day ticket which provides unlimited travel between 7:30am and 12:00am or a one-way ticket. Tickets can be purchased from the ticket sellers at selected bus stops or from the bus driver on the day.

COST: Island Shuttle Service	- \$15.00 (unlimited day ticket)
One-Way Ticket	- \$10.00 (per trip)

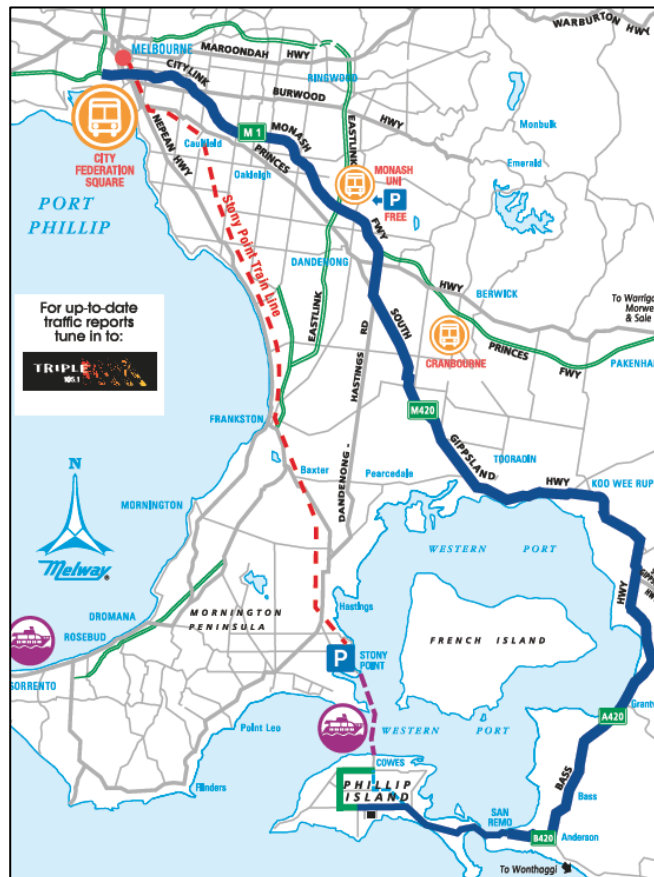
For timetables go to <http://www.southcoastbus.com.au/timetable/> or telephone on (03) 5951 4600 for your nearest pickup point.

## Race Officials Personal Health

If you have any pre-existing medical conditions or physical limitation that you may have which may affect your ability to perform your role, you should discuss this with the senior official of the role you are allocated to or the Secretary of the meeting.

## Australian Motorcycle Grand Prix Location

The Australian Motorcycle Grand Prix 2024 is held at the Phillip Island International Circuit on Phillip Island in Victoria which is approximately 137 kilometres or approximately 2 hours travel time from Melbourne.





## Your Role at the Australian Motorcycle Grand Prix

At the 2024 event you will be allocated to a specific team. A list of all roles can be found below. During the event, you will also attend briefings by your senior officials and sector marshals who will instruct you on your role for each day.

Whilst we do our best to accommodate requests for teams and positions, the utmost priority is to ensure that each role is filled with the required skills and experience. As the event is the peak motorcycle event of the year it is imperative that this is achieved.

If for any reason you are unable to attend the event, please contact the Phillip Island Grand Prix Circuit as soon as possible: Telephone (03) 5952 2710. If unexpected circumstances arise and you are unable to continue to work after obtaining your accreditation, please let us know as soon as possible (even after the event) by using the phone numbers provided or letting the Secretary of the Meeting based in the Race Control tower know before you leave. Please do not just leave a verbal message with another race official. No attendance and no explanation will most likely result in no invitation next year.

There are roles available in the following areas:

### **ADMINISTRATION –**

- International Race Administration which commences Thursday and for all event days
- Trackside Equipment Services commences Thursday and for all event days
- National Support Administration which commences Thursday and for all event days
- Chaplain support roles which commence on Friday and for all event days
- Marshal Services commences Thursday and for all event days
- Marshal Uniforms Distribution commences Thursday and for all event days
- Chief Marshal Administration which commences Thursday and for all event days
- Marshal Radio Allocation Support which commences Thursday and for all event days

**PIT LANE/GRID**– Managing all of the activities conducted in the Pit Lane and Grid areas, commencing on Friday morning and must be available for all event days.

**SCRUTINEERING** – Technical checks of race machinery, managing impounds and Tyre checking controls. Usually divided into two separate teams.

- International Scrutineering commences Thursday at 10:00am. This team must be available for all event days.
- National Support event Scrutineering commences Thursday at 12:00 midday and team members must be available for all event days.

**PADDOCK MARSHALS** – managing the movements of competition bikes on and off the circuit commencing on Friday morning and for all event days.



**RACE CONTROL** – Comms operators, CCTV operators, loggers and LED light system operators, commencing on Thursday and for all event days.

**SECTOR LEADER** - managing Sectors and training/supervising marshals in their Sector. Commencing on Thursday and for all event days.

**TIMING** – working with the National Support event Timing Team. Commencing on Friday and for all event days.

**MOTO TAXI** – Riding a motorcycle to return crashed riders to Pit Paddock and other mobile duties. As required Thursday morning to assist with setup. Please note that you will need to produce a valid motorcycle license and provide your own helmet.

**RECOVERY** – Driving a Returning crashed machines to Scrutineering and other mobile duties. Commencing on Thursday and for all event days.

**MEDICAL** – Medical service first responders, working trackside at incidents, for all event days.

**TRACK MARSHAL AND RADIO FLAG MARSHAL** – Trackside marshals responsible for recovering crashed bikes, maintaining integrity of the track, and communicating information to riders using flags, lights, and number boards. Commencing on Thursday afternoon and for all event days.

## **Access (Accreditation)**

Everyone working at the Australian Motorcycle Grand Prix must have accreditation to gain access inside the venue. Accreditation is supplied as a hard card that will consist of photo identification. This hard card will be on an event specific lanyard and must always be visible. Additionally, as per previous years the MotoGP bib/tabard will be distributed from the Muster Shed by your sector leader, which will provide the specific access related to your role.

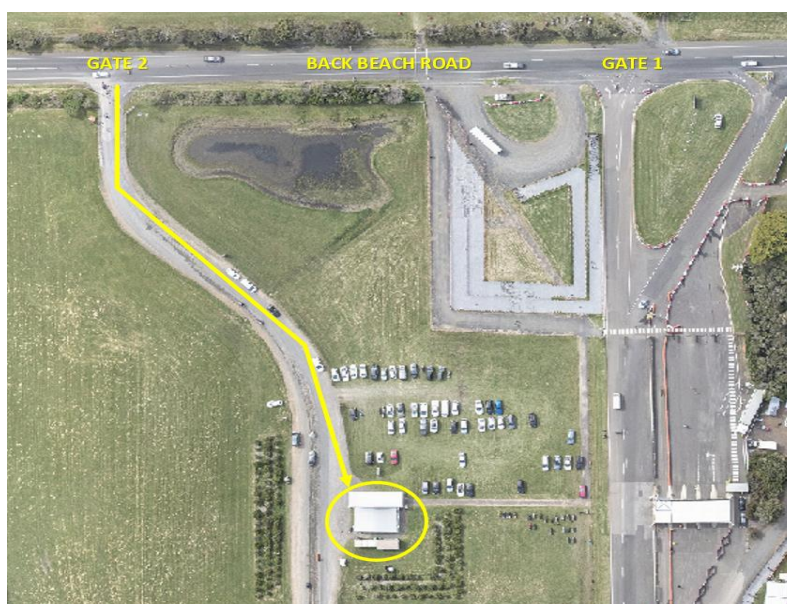
Accreditation must be collected from the Phillip Island Grand Prix Circuit at gate 2 – they cannot be mailed out to you. The Gate 2 office is off Back Beach Road (refer to Phillip Island Location map). You will be able to park outside the Accreditation Office for a short time to collect your accreditation. Collection commences from Saturday 14 October. Senior Officials will be provided with a Motorsport accreditation while all other Officials will be provided with a specific Race Officials accreditation.

You will be required to show photo identification upon collection and will need to collect the accreditation yourself. Upon collection, you will be issued with your accreditation pack that includes your official event accreditation, allocated parking pass if requested and any campground wristbands if requested.

Accreditation Office opening times for the 2024 event are as follows;

ACCREDITATION OFFICE HOURS	
DATE	TIMES
Saturday 12 <sup>th</sup> October	7:00am – 13:00pm
Sunday 13 <sup>th</sup> October	CLOSED
Monday 14 <sup>th</sup> October	7:00am – 5:00pm
Tuesday 15 <sup>th</sup> October	7:00am – 5:00pm
Wednesday 16 <sup>th</sup> October	7:00am – 5:00pm
Thursday 17 <sup>th</sup> October	6:00am – 7:00pm
Friday 18 <sup>th</sup> October	6:00am – 7:00pm
Saturday 19 <sup>th</sup> October	7:30am – 5:00pm
Sunday 20 <sup>th</sup> October	7:00am – 12:00pm

The map below shows the location of the Accreditation Office:





Please note the accreditation pass must be presented to security for checking at entry to gain access in the venue. You will not be able to access the venue from any other gate besides gate 7. Anyone found lending any accreditation to another party for access will have it confiscated and will be asked to leave the venue. You may be asked to present your accreditation at any time even whilst inside the venue so please ensure that this is with you always.

## Tabard/Bib

You will be provided for the event a special access tabard or bib. All bibs are designed for one event only with various types of access. Areas that these allow access to for example are the Pit Lane, Trackside, scrutineering, Medical Centre and the Starting Grid with individual numbers for each and colours to specify each type.

This must be worn over the top of your overalls or uniform and must be always visible, even in bad weather. These are not transferrable and under any circumstances cannot be given to anyone else during the event under any circumstances.

Be mindful that the wearing of these bibs, does not necessarily provide access to highly restricted areas such as Pit Lane, unless you have the correct bib.



## Guest Passes (NEW process in 2024, all GUEST passes will be digital and emailed to marshals)

Each volunteer is issued with their own personal hard card accreditation to access the venue as well as 2 digital guest passes which may be given to family or friends who wish to attend the event. These passes permit access on all 3 event days and within gate opening hours only. Access for guests is strictly not permitted on the days before or after the event.

PLEASE NOTE: all guest passes will be digital and emailed to each marshal before the event. Once the marshal receives their guest passes via email, they can forward them onto their guest.





Gate opening times for patrons and your guests are stated in the below table:

Day	Gates Open	Gates Close
Friday	8:30am	5:30 pm
Saturday	8:00am	5:30pm
Sunday	8:30am	5:00pm

Correct at time of printing

Whilst both passes provide general access into the event on all event days, only **one** allows access to the Saturday night Race official Appreciation function as your guest at the Muster Shed. This pass will be visually clear upon collection.

### Access (Security)

It is a priority for us to be security conscious. Therefore, the following notes have been prepared for all race officials.

- First is a reminder to all volunteer race officials to not leave any bags or valuables (including laptops, mobile phones etc.) unattended while at the venue. While the public's access to the venue is restricted, there are thousands of contractors and other personnel on site and the risk of property loss still exists.
- All patrons, race officials and accreditation holders will be subject to specific security checking processes upon gate entry into the Australian Motorcycle Grand Prix 2024.
- These searches will include, but not limited to, bag checking, metal detection and vehicle checking. These security measures may result in entrance into the venue taking a little longer than previous so please be prepared for this and be understanding to the security contractors.

#### PROHIBITED ITEMS EXEMPTION – EVENT MARSHALS

We advise race officials against bringing any unnecessary items, which may have to be confiscated due to increased security measures. However, we do understand that Event Marshals may have in their possession equipment contravening the prohibited items list, that they require to perform their function during the event. These may be such items as Swiss Army/Leatherman/similar multi-tools, knives and pocket tools, screwdrivers, spanners etc. These items will only be permitted on site if Marshals declare to security personnel any item that may contravene the prohibited items list.



Any issues that may arise (if Security are not comfortable with an item being brought in) will be directed to AGPC and MA in the first instance to determine if they are considered legitimate and justifiable “tools of trade”.

MA and the Australian Grand Prix Corporation thank you in advance for your understanding.

## Access (Your Arrival)

TUESDAY/WEDNESDAY – Selected Senior Officials will need to arrive on Tuesday and Wednesday, who will utilise their Motorsport Accreditation to access via venue for their pre-event duties. Access for these Senior Officials on Tuesday and Wednesday will be only via Gate 7 Vehicle (the pedestrian Gate 7 will not be open) in a car with presentation of your Accreditation. Tyre checkers will be required at 10:00am on Wednesday.

THURSDAY – all race officials arrive Thursday to collect your Accreditation from Gate 2. Thursday access will be strictly between the hours of 6am and 7pm via the pedestrian Gate 7. Uniform, equipment, showbag containing your Minute by Minute (booklet containing the times of all activities over the event), some posters, a cap (orange for track, green for medical and black for senior officials) and your track tabard will be available from the Muster Shed from 12:00 midday. Access for guests is strictly not permitted on the days before the event.

- National Paddock Marshalling Coordinators and Paddock Marshals (if required) to be available Thursday 8am. All Paddock Marshals are to collect equipment and overalls and report to the National Paddock Co-ordinator at the National Race Admin Office in the Support Paddock for duty.
- Senior Officials must be available at the track from 9:00am for set up and should report to the Secretary of the Meeting in the Control Tower for task allocations. Introduction briefing and training session for sector leaders. Officials will be notified separately once details are confirmed.
- International Scrutineers who have been contacted separately if required must be available to sign on and collect equipment and overalls and be ready for briefing at 9:30am and should report to Paul Dawson for task allocations including GP Sporting Technical Safety Inspections.
- All race officials who are attending on Thursday to commence duty or attend training sessions from 11:00am, must report to the Muster Shed. Training for all NEW and current Race Officials will commence in the Muster Shed from 2pm.
- National Scrutineers must be available to sign on and be ready for briefing at 11:30am and should report to Chief National Scrutineer for task allocations. National Scrutineering commences at 12:00 midday in the Support Paddock.

FRIDAY, SATURDAY & SUNDAY – for the days of the event pedestrian Gate 7 will be open from 6am. There is also the Officials Shuttle bus operating from the campgrounds and car park to the Muster Shed.



See below for a summary of your key times for the event days;

Day	Sign On Commence	Briefing Commence
Friday	6:15am	6:45am
Saturday	6:15am	6:45am
Sunday	6:15am	6:45am

It is important to note that if you are walking into the circuit from outside the gates that you must not walk through Gate 7 vehicle which has the boom gate. This gate is for vehicles only.

Guest access is only permitted on Friday, Saturday and Sunday of the event during gate opening times and not before.

**THURSDAY BRIEFING & TRAINING SESSIONS**

Senior officials are required to be at the circuit no later than at **1200 hours** on the Thursday for a briefing and various training exercises otherwise they will be there earlier to assist with equipment distribution.

All other race officials, including new race officials, are encouraged to collect their Accreditation, overalls and tabard/bib on Thursday then meet at the Muster Shed no later than 1400 hours for sign in, then induction and training.

These sessions will go through until approximately 1600 after which you will be free to go. The Accreditation Office will be open from 6am on the Thursday so that you can collect your accreditation before you enter the circuit.

Lunches on Thursday will only be provided to those Senior Officials, Paddock Marshals and International Technical Team that are required to assist with the set-up. You must register with the Secretary of the Meeting at the base of the Control Tower.

**FRIDAY, SATURDAY & SUNDAY**

On Friday Saturday, and Sunday the briefing will start at 0645 hours in the Muster Shed, with sign-on starting 30 minutes before this. Following these full-team briefings, you will be separated into your working teams and provided with specific briefing according to your duties, led by your own team leaders.

## Race Officials Sign-On

All race officials (except Medical) must sign-on in the Officials' Muster Shed each day. All Medical officials will sign-on at the Track Medical Centre. Please note that this sign-on is a compulsory requirement at the event for insurance purposes. Race officials who do not sign on may be removed from next year's contact list. If you have a problem, please do not hesitate to speak to a senior official.

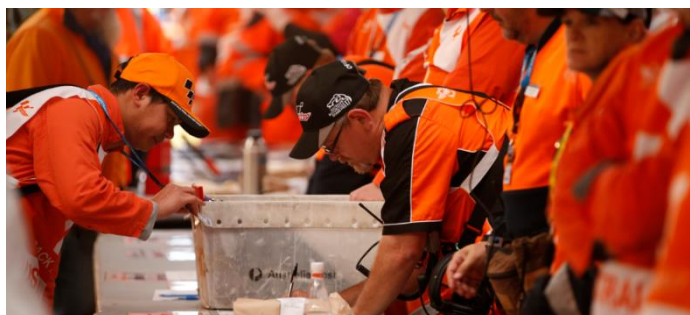
When you enter the Muster Shed, there will be a notice board and tables set up in a long straight line on your left. This is the 'sign on area' and the location that you collect your tabard/bib. Most trackside officials will already know the position they have been allocated to because prior to the event you will have received a text message advising of your position. In this message, you will be told who your Sector Leader will be and what Sector you are working in. If you do not receive a text message there will be large master sheets on the notice board as you enter the Muster Shed, on which you will find your name and your allocated position. The Chief Marshal Team will be in attendance to assist you with this process.

When you know which sector, you are allocated to and who your Sector Leader is, proceed down to the tables at the end of the line, where each Sector Leader will have a sign depicting what sector they are and their name. The numbers start at Start/Finish and go down the tables to end at 12.5 Right.

At this sign-on you will be introduced to your Sector Leader and to any other marshals that will be working with you. The Sector Leader will speak to you about other requirements you may have and give you your lunch and bottle of water for the day. After this you can now move off to get your Uniform for the weekend and meet with others in your team, until the briefing starts.

This procedure was introduced to speed up the morning sign in process and has proven to be efficient. The less time spent at the Muster Shed means more time at your sectors and posts getting ready for the day's activities.

Following the briefing, all trackside marshals will move to their sectors, under control of the Sector Leaders. Some race officials whose location is close by can walk direct to their Sectors, and the rest will be moved out in buses. Make sure you get on the bus with your Sector sign in the window.





## MA Indemnity

All volunteer race officials must complete the MA Indemnity to participate in the Australian Motorcycle Grand Prix 2024.

This is available to be completed online with your event application on the website at [the Phillip Island Circuit Race Official Application Form](#). Alternatively, this is provided in hard copy to be signed at the Muster Shed.

## Race Officials Briefings

All trackside race officials must attend a briefing conducted immediately after the sign on each day in the Officials' Muster Shed before proceeding to their stations for the day. The Medical Team will be briefed in the Track Medical Centre. Senior Officials will also meet each night for a debrief. Please note that all briefings are compulsory unless individuals are specifically excused by their Senior Officials.

With the exception of Track and Radio/Flag marshals, you will sign-on your own Team List, which will be in folders on tables on your left as you enter the Muster Shed.

It is important to remember that officials must not drink alcohol until after the end of activity each day.





## Equipment Distribution

Most Trackside equipment will be distributed direct to each marshal post and stored in a numbered wheelie bin, where the marshals are responsible for checking that it is all complete when they arrive at their post, and for returning it to the wheelie bin at the end each day.

Flag kits will be delivered to each flag post each morning and complete kits (in the bag) should be left on the track edge for collection at the end of the day.

Marshal radios and headsets can be picked up from the Radio Desk in the Muster Shed each day. Radio/headsets must be returned to the Radio Desk.

All Medical team equipment and radios will be issued from the Medical Centre during their team briefing. For all other officials, radios will be issued from the Muster Shed at the same time as sign-on commences each day.

## Race Officials Circuit Shuttle Bus

The race officials circuit shuttle bus services will operate between the Marshal Muster Shed, Car Park (Outside of Gate 7 pedestrian gate), the Visitors Centre and to the Marshals Village (Highside South). The Shuttles are purely tasked to collect race officials from these locations and to take them to the Marshal Muster Shed for the commencement of the day's activities and return the race officials to the car park, Visitors Centre or Marshals Village at the end of each day. This is an optional service offered to all race officials at the event including those camping.

Times of operation are indicated below (subject to change);

	Pick Up	Drop Off
Friday	0530 – 0700	1800 – 1930
Saturday	0545– 0715	1900 – 2200
Sunday	0530 – 0700	1530 – 1700





## Overalls (Uniform)

All Sector Leaders, Trackside Marshals (Flag, Track & Mobile), Scrutineers, Paddock Marshals and the Medical Team will wear orange or green overalls. Race Officials have the option of bringing their own overalls (for Medical Students your own overalls are appropriate if you prefer) and should also bring along solid footwear and waterproof weather protection. Pit Lane marshals and senior officials will be wearing colour coded tabard or bib and should wear their own black pants to complement the senior shirt or pit lane shirt.

In the application process, we have requested your size for us to provide you with a pair of overalls depending on your team, however when you arrive at the Muster Shed or Medical Centre to collect your overalls and other equipment, it is a good idea to try your uniform on while you are there. If it doesn't fit, you can swap it for another size. Please consider if you will be wearing clothes underneath your uniform, as this may impact your sizing. All overalls which were handed in at the end of the last year's event have been dry cleaned and ready for use. Our records collected from all online applications will indicate if you have your own overalls in your possession; if you have selected that you have your own coveralls, we expect you to bring your uniform as we will be unable to provide one based on your response.

You may also take up the option to purchase a set of orange wet weather gear and add this to your event uniform. Information on purchasing a set will be detailed in your acceptance letter.

Once you have collected your accreditation pack from Gate 2 Accreditation Office head to the Muster Shed where your other items are available for collection from 12:00 midday Thursday the 17<sup>th</sup> of October.

**PLEASE NOTE:** after activity on Sunday, all officials with overalls borrowed for the event are required to return them to the Muster Shed or Medical Centre where they will be recorded and checked. These uniforms will be laundered and brought back for the next Australian Motorcycle Grand Prix. Under no circumstances can uniforms be maintained for future events, and it should be highlighted that for the Superbike World Championship event different uniforms are distributed.



## Tunnel Access

The Phillip Island circuit is restricted to one single entry tunnel leading into the infield; this tunnel access has a height clearance of **4 meters** and is managed by an automated traffic light system.

- a) At no time are pedestrians permitted to enter the tunnel.
- b) Tunnel traffic light signals must be obeyed at all times.

Vehicles greater than 4 meters will need to coordinate access over the track via Gate 4 at times when there is no track activity. To coordinate access via Gate 4, notification to the Site Manager must be made 24 hours in advance.

Whilst on-site, most race officials will be able to walk to their assigned locations and are encouraged to do so. It is important that all persons are aware that there can be a significant amount of vehicle traffic on-site, and pedestrians using the paths around the site to be aware of any vehicle traffic. Wherever possible, you must use the designated crossing points controlled by Event Staff personnel and follow the directions of these staff for your own safety.



## What to Bring, The Race Officials Kit

Motorcycle racing is about competition between competitors in whatever conditions exist at the time. It rarely stops because of weather and consequently we must be prepared to continue our roles despite the conditions we face. Please download from the [www.motogp.com.au/raceofficials](http://www.motogp.com.au/raceofficials) web page the helpful checklist to ensure you are prepared for the event.

It is recommended that you be prepared for the worst and the experienced race officials always wear or take (in a waterproof kit bag), the following items;

- Sunscreen and a spare hat (no logos, team numbers or product logos) for sun protection
- Sunglasses or protective glasses with plastic lenses
- Long sleeved shirt and long pants, for sun protection, if outside and not wearing overalls
- Waterproof footwear – comfortable leather boots are the best and do not melt like nylon when exposed to flame. Remember you will be standing for many hours a day
- Spare socks and shirt
- Jumper or windcheater (multiple layers)
- Thermal underwear
- Small towel that can be worn around the neck as a scarf in heavy rain
- Parka/jacket and waterproof gloves when colder
- Pocket hand warmers
- Leather gloves (gardening gloves are suitable) for trackside marshals – to protect the hands
- Waterproof and windproof jacket with hood – reaching below the thighs, and better still with matching pants. This should be coloured orange and not be yellow, red, or green as they will clash with trackside signalling flags. (wet weather gear is available for purchase)
- Other task-specific gear such as balaclavas for fire marshals
- Some extra fluids and food as a supplement in case of delays in local supply
- Thermos for warm drinks like coffee and tea
- Small lightweight collapsible stool
- Garbage bag, mainly to keep your kit bag in, while in the rain and on the wet ground.

- A bag containing shorts, t-shirt and a towel kept in your transport – when you get to your car at the end of the day you can remove all wet and dirty clothes, dry off and put on clean clothes for the drive home in comfort

Remember that race officials are not permitted to carry or use cameras or go pros while they are on duty (the same applies to mobile phones). Along the same lines as camera use is video camera use; we are reminded that Dorna have the sole rights to all moving pictures at the circuit, and no video or movie cameras may be used without the prior authorisation from Dorna. At their specific request, we have restrictions on still camera use – race officials in uniform cannot use cameras on the grid or in pit lane while events are progressing.

## Event Merchandise

Race officials have the opportunity to purchase event Merchandise and team/rider Merchandise at a discounted rate at the online store [www.motogpstore.com.au](http://www.motogpstore.com.au). A code will be provided to Race officials that successfully accepted as a volunteer Race Official and will be valid from September 1 through to after the event October 30\*. This offer excludes Mick Doohan range, TW Steel Watches, Diecasts, Memorabilia, Figurines and Mini Helmets. (\*Dates subject to change)

A discount of 20% off the retail price of Official Event Merchandise and Team & Rider Merchandise will be offered at any outlet during the event. Simply show a valid race officials accreditation at any outlet on all days to activate this offer.

We recognise that often Officials are deployed during gate open to close times so to deal with this the Merchandise site located outside near the PIO café (and close to the Marshals Muster Shed) will be open until 7.30pm on Saturday night during the official's Thank You BBQ.

Prior to the event AGPC will offer to race officials the option of purchasing a limited-edition Tee Shirt for men's and ladies or a wet weather gear pack (Green for medical or Orange for track and flag).

You may purchase race official shirts or wet weather gear packs at a link to be provided in future correspondence.



## Event Management and Control System (EMAC)

All site inventory is maintained and controlled with AGPC's Event Management and Control System (EMAC). This system is a database that contains information in relation to the facilities located on site. It includes such information as site and fit-out details, the clients, the users, the suppliers, telephone details and power load information etc. Each facility onsite will be allocated a unique reference number (EMAC Number) as pictured below.



If a facility in use by race officials is damaged or broken and requires repair or rectification, the race official can inform the Senior Official in their area who can pass on the issue to Race Control. When calling this through, please quote the EMAC number to assist with identifying the location of the facility.

## Race Officials Appreciation

On Saturday night after the MotoGP™ Sprint Race there will be a race official's appreciation function for all race officials in the Muster Shed from 6:30pm\*. AGPC will put on a BBQ which is a great opportunity for officials to catch up with other race officials and wind down from a busy day trackside. The presentation of awards and merchandise prize pack giveaways will be made at this time and there may also be celebrity guest appearances.

You can also bring one guest with you using the guest pass provided with your accreditation. You must produce your accreditation for access, the tabard/bib or Dorna pass will not provide access.

\*times subject to change pending final track schedule





## General Comments

To comply with the international requirements of this event, it is essential that the Race Organising Committee know the exact number of officials working each day, in advance. Therefore, officials who cannot attend at the above-mentioned times, or who will not be present on any of the following days, must advise the Phillip Island Grand Prix Circuit on Ph: (03) 5952 2710. Also, if you are injured or unwell during any day and need to be relieved from duties, make sure you notify your Senior Official or the Secretary of the Meeting, who will know what the appropriate procedure is. This also applies if you do not expect to return on the following day for any reason.

An element of discipline that we will continue to focus on this year is the collecting of autographs and photos by officials. We understand the enthusiasm we all share for our heroes in the sport, but we must also remember that our activities must at all times be presented as professional. It is our privilege to share space with the riders at times, whether it is by the trackside when they have had an incident or in the GP Paddock when they are relaxing. In either case, it is not appropriate that we harass them for autographs or for special photo opportunities while you are on duty. These activities are acceptable when we are all mixing on social occasions, or with the public, but not while we are Officials of the Meeting.

The Australian Motorcycle Grand Prix 2024 is a World Championship event and every official must comply with the rules and protocols that we have put in place. In extreme cases, we reserve the right to remove officials' accreditation and not allow them to participate any further. Any such action taken will be without any right of appeal but will only be taken after serious consideration. You have proved in the past that you are a great world-class team of Officials, and you have well proven senior officials leading you. If you work closely with them and follow their lead, we should all have another wonderful event.

## Questions?

Thank you for volunteering for the Australian Motorcycle Grand Prix 2024. If you have any questions, please feel free to contact the AGPC on [motorsport@grandprix.com.au](mailto:motorsport@grandprix.com.au) or Phillip Island Circuit on [officials@phillipislandcircuit.com.au](mailto:officials@phillipislandcircuit.com.au)

## Useful Links;

[www.motogp.com](http://www.motogp.com)

[www.ma.org.au](http://www.ma.org.au)

[www.motogp.com.au](http://www.motogp.com.au)

[www.phillipisland.com.au](http://www.phillipisland.com.au)



Useful Phone Numbers;

Clerk of the Course	Paul Hinds	0409 530 334	Officials' duties
Secretary of the Meeting	Denise Stronach	0408 583 976	Team allocation,
PI Operations (Phillip Island Circuit)	Natalie Kohler	(03) 5952 2710	Online Applications, Officials who cannot attend, camping and parking queries,
Australian Grand Prix Corporation	Madison Pearce	(03) 8698 8182	Event related queries, accreditation,

## Officials Registration FAQ's

**Q; Do I require a Working with Children Check (WWCC) to be an official at the Australian Motorcycle Grand Prix?**

A; Only Victorian residence volunteer race officials are required to have a Working with Children Check card. At this point in time, race officials from state and territories other than Victoria, along with overseas officials do not require a Working with Children Check.

**Q; I have submitted my volunteer application. When will I know if I have been accepted as an official?**

A; Applications close in August You will be notified that the application has been received by email, and you will not be informed of acceptance until after all applications have closed. Allowing time for processing, you should receive confirmation by the end of August.

**Q; How am I allocated a role at the Australian Motorcycle Grand Prix?**

A; Roles at the Australian Motorcycle Grand Prix are grouped into teams. You will be allocated to a Team based on your previous experience and based on what you indicated to us that you would like a particular job. Whilst we try and accommodate requests for particular roles, it is essential that we have the right mix of skills and experience which means sometimes we may not be able to meet all requests.

**Q; When will I find out my track allocation?**

A; You will be informed of your role and position for the track in your official's newsletter. Some instances will be that you will be allocated to a team of track marshals for instance, and the actual location you will be based at will be determined closer to the event. You will be notified of your actual location when you sign on for the event on Thursday or Friday.

**Q; How and when do I collect my accreditation for the event?**

A; The Accreditation Office opens for some days prior to the event to allow officials to collect their accreditation and camping information. The Accreditation Office is located at Gate 2.

Opening times for the Accreditation Office will be communicated to you well in advance via newsletters or this Officials Information Handbook.

**Q; How and when do I collect my overalls for the event?**

A; The Muster Shed opens on Thursday 17<sup>th</sup> October to allow officials to collect their accreditation and camping information.

Opening times for the Accreditation Office will be communicated to you well in advance via newsletters or this Officials Information Handbook.



**Q; What if I don't have a photo for my accreditation?**

A; All officials must provide a passport style photo for their accreditation during the application process.

**Q; What happens if I can no longer attend the event?**

A; If you can no longer attend the event on one or all of the event days, you should contact your senior official, or inform Phillip Island Circuit as soon as possible on (03) 5952 2710 or via email on [officials@phillipislandcircuit.com.au](mailto:officials@phillipislandcircuit.com.au) or the Secretary of the Event. Your event accreditation and bib/tabard with any equipment including overalls must be returned.

**Q; What should I do if my contact details change?**

A; If your contact details change (including phone number, address or email address) please advise Phillip Island Circuit as soon as possible on (03) 5952 2710 or via email on [officials@phillipislandcircuit.com.au](mailto:officials@phillipislandcircuit.com.au).

**Q; What uniform will I have to wear?**

A; Uniforms vary depending on the job you are doing. Most officials are required to wear orange or green overalls loaned for the event by the AGPC including trackside marshals, medical and support paddock marshals.

Other officials depending on their team will be issued with a Pit Lane shirt, Senior Shirt, or Race Control Shirt. It is advised that these officials wear neat black trousers/pants and to avoid wearing any denim.

**Q; What should I do if my uniform is damaged or no longer fits?**

A; If your uniform is damaged or no longer fits you, you should report it to the team at the Muster Shed as soon as possible, who can arrange to swap this for another one.

**Q; What do I do with my uniform after the event?**

A; All loaned overalls must be returned to the Muster Shed on Sunday night following the event. If your uniform is not returned, you may be charged for the replacement cost by the AGPC.



## FAQ's

**Q; I want to apply to be an official at the MotoGP, what do I do?**

A; You can apply at the Phillip Island Circuit Officials Registration website [Rosterfy Login > Phillip Island Circuit](#)

**Q; What if I don't have any motorsport officiating experience?**

A; There are some roles at the MotoGP event that are appropriate for volunteers with no motor sport officiating experience. Volunteers placed in these roles if required to move into competition areas, are provided with information and training and are located with other experienced officials to provide guidance. These roles are limited however we try to accommodate everyone as much as possible.

**Q; What date is the Australian Motorcycle Grand Prix?**

A; The MotoGP™ Qatar Airways Australian Motorcycle Grand Prix 2024 held over 3 days from 18 to 20 October.

**Q; Are there any paid positions at the Australian Motorcycle Grand Prix?**

A; All motor sport officials are volunteers and there are no paid positions in this area. The Australian Grand Prix Corporation and their suppliers hire event staff in the areas of catering, security and cleaning for the event that are paid positions. You can view the available positions in the employment section at [Careers | Australian Motorcycle Grand Prix \(motogp.com.au\)](#)

**Q; Do I need an MA Officials Licence?**

A; You do require an MA officials licence to undertake various senior roles at the event, however if you wish to be a trackside official you can fulfil this role without a licence. We are however encouraging all volunteer officials to obtain an MA licence by heading to the website links for your state.





## CAMPING FAQ

**Q – When can I access the campgrounds?**

A – Access to campgrounds is available from Wednesday 12 October at 12 noon and will remain open until 12 noon on Monday 17 October. There will be no access to campgrounds prior to these times.

**Q – How do I get to the campgrounds?**

A – Access to campgrounds is through gate 1. Please follow that same road straight down to find the marshal campground on the left.

**Q – Will the area be secure?**

A – The Marshals Village campground will be segregated from the general public with amenities available for officials and their guests only.

**Q – How will I get from the race officials' campground to the muster each day?**

A – An exclusive race official shuttle bus will be operating each morning and evening to get race officials from the campground to the muster. This shuttle service will be exclusive to race officials.

**Q – What if I miss the shuttle service?**

A – The shuttle service will operate on rotation to get all race officials from the campground to the muster each morning and evening. With the wide time window provided, no race official should miss the shuttle. If, however for any reason you miss one of the shuttles, you will need to make your own way to and from the campground.

**Q – Can I camp with my vehicle and or motorcycle next to me?**

A – Yes. The dedicated race officials' campground is large enough to cater for all race officials and their guests to camp next to their vehicle, motorcycle caravan or camper van.

**Q – Can I request camping passes for guests and sell them if not needed?**

A – No. Please note that access or camping passes must not be sold to other persons under any circumstances.

**Q – Can I purchase a pre-pitched tent in the Marshalls village**

A- Yes. There will be a discounted rate for marshals to purchase a pre-pitched tent for this event. Please head to <https://am.ticketmaster.com/motogpau/marshalprepitched> to purchase. Alternatively, please email [ticketing@grandprix.com.au](mailto:ticketing@grandprix.com.au) for further information.

## Officials Survey Results

The Organising Committee for the Australian Motorcycle Grand Prix highly values the contribution of all volunteer officials. We appreciate your support in providing feedback to the post event survey.

The Committee have collated the results and are looking to initiate improvements based on your feedback to include;

1. Ongoing improvements to the Race Officials lunch packs
2. Ongoing improvements to Race Officials Parking process
3. Guest riders or legends of MotoGP to visit the Muster Shed for Q&A presentations and improved format for the Saturday night appreciation BBQ
4. Improvements to the campground facilities including a new and improved isolated area for the Marshal's Village.
5. Improvements to the customer service to race officials in this document and at various touch points including the accreditation collection

We are working through several other improvements and will communicate these to you in coming communications.

Our thanks again for your support.

Kind regards

AGPC or Organising Committee

Keep an eye out for the 2024 edition of the Race Officials survey for an opportunity to have your say, all participants in the survey are eligible for prize packs including merchandise and other prizes!





## Formula 1® 2025 Australian Grand Prix

If you would like to become a volunteer Race Official at the Formula 1® Australian Grand Prix 2025, please call Motorsport Australia on 1300 883 959 or email now [agpofficials@motorsport.org.au](mailto:agpofficials@motorsport.org.au)

More information can be found on the Motorsport Australia website at <https://www.motorsport.org.au/officials/grandprix>.

